

**MINUTES OF REGULAR COUNCIL MEETING
VENTURA, IOWA**

Item # 1 - Call Meeting to order/roll call

A regular meeting of the City Council of Ventura, Iowa was held on September 25, 2023. The meeting was called to order at 7:00 p.m. by Mayor Joe Schmit. The meeting was held at Ventura City Hall with the following Council Members present: John Quintus, Daryl Heinemann, Mike Thackery and John Horrigan. Also present were: City Administrator/Clerk Donna Powers, Public Works Director Bill Bredlow, Interim Chief Mike Colby with the Clear Lake Police Department, Ventura Library Director Geri Delaney and City Attorney John Sorensen. Absent: Brad Peterson.

Item # 2 - Consent Agenda

Motion by Thackery/ Heinemann to approve the consent agenda for September 25, 2023. Passed unanimously.

- a. Agenda September 25, 2023
- b. Regular Minutes September 11, 2023
- c. Claims Register September 25, 2023

649e	INTERNAL REVENUE SERVICE	13-Sep-23	\$1,615.98	941 PR TAXES
30354	BREDLOW, WILLIAM D	13-Sep-23	\$1,714.79	PAYROLL
30355	POWERS, DONNA, M	13-Sep-23	\$1,655.69	PAYROLL
30356	SHROPSHIRE, COUGAN	13-Sep-23	\$1,350.26	PAYROLL
30357	QUILL CORPORATION	15-Sep-23	\$1,135.09	REISSUE CHK 30168 NOT RCVD BY QUILL
30358	ALLIANT ENERGY-IP&L	25-Sep-23	\$3,940.65	UTILITIES
30359	ARNOLD MOTOR SUPPLY	25-Sep-23	\$17.49	PW - SHOP EQUIP
30360	BROTHERS ACE HARDWARE	25-Sep-23	\$10.50	WT - WASP SPRAY FOR WELLHOUSE
30361	DEBELL, DEONDREA	25-Sep-23	\$200.00	REFUND HALL DEPOSIT EVENT 9-16-23
30362	DIAMOND VOGEL PAINTS	25-Sep-23	\$33.80	PW - DUMPTRUCK PAINT
30363	DONNA POWERS	25-Sep-23	\$68.00	REIMB CL MIRROR REPORTER1YR SUBSC
30364	FASTENAL COMPANY	25-Sep-23	\$57.95	PW - GREASE GUN TIPS
30365	FEDEX	25-Sep-23	\$16.50	WT SMPL SHIPPING
30366	HACKS PEST CONTROL	25-Sep-23	\$150.00	PEST CONTROL - ALL BUILDINGS
30367	HYGIENIC LABORATORY	25-Sep-23	\$215.00	LAB FEES
30368	IOWA LOT STRIPING	25-Sep-23	\$3,754.00	REPAINT ROADWAYS/STREETS
30369	JASPERSEN INSURANCE	25-Sep-23	\$1,473.00	FD - BLANKET ACCIDENT INSURANCE
30370	LANDFILL OF NORTH IOWA	25-Sep-23	\$157.00	PW - TIRES/APPLIANCES
30371	MID-AMERICA PUBLISHING CORP.	25-Sep-23	\$119.47	LEGALS – CC MTG 8/28/23, BOA PH 9/18/23
30372	QUILL CORPORATION	25-Sep-23	\$118.22	CH - OFFICE SUPPLIES
30373	SANDRY FIRE SUPPLY LLC	25-Sep-23	\$752.14	FD - EQUIPMENT SUPPLIES
30374	SHANE MONSON CONSTRUCTION	25-Sep-23	\$4,675.00	WATER MAIN BREAK REPAIR 7/28/23
30375	THE JOSEPH COMPANY INC.	25-Sep-23	\$47,547.50	PAY ESTIMATE #14
30376	VERIZON WIRELESS	25-Sep-23	\$80.02	FD - TELECOMMUNICATIONS
30377	WELLMARK BLUECROSS	25-Sep-23	\$7,923.40	HEALTH INSURANCE
			\$78,781.45	

Item # 3 - Police Report

Interim Chief Mike Colby presented the police report. 41 calls for service from 9/11/2023 – 9/24/2023: Animal at Large (1), Business Check (9), CL Medical Call (1), Community Policing (4), Disorderly (1), Follow up (1), Incomplete 911 Call (1), Lost Property (1), Motorist Assist (1), Overtime Parking (1), Parking Complaint (1), Park or Event Check (1), Physical Domestic (1), Radar (2), Reckless Driver Complaint (2), Structure/Building Fire (1), Suspicious Activity (1), Suspicious Person/Vehicle (3), Traffic Stop (7), Vehicle Unlock (1).

Colby noted officers are conducting additional home surveillance at this time of year. He encouraged any vacationing Ventura residents to contact CLPD to be added to the watch list.

Item #4 – Library Board Update, Carol Prescott

Library Board President, Carol Prescott reported the library will host a Trunk & Treat event on October 31st. This would involve closing the street in front of the library or using the Community Center parking lot if available.

Prescott announced a speaker is available to give an educational presentation about human trafficking. The presentation is sponsored by the State Library Board. It involves a short documentary followed by questions and answers. Prescott would like to use the Community Center for this event. Council supported the request.

Prescott announced the next Summer Reading Project kickoff will be June 8, 2024.

Library Director Geri Delaney reported the space in the library has become limited. The library would like to convert the meeting room section of the library into a space that can be used for teens and tweens. Delaney presented the room rental revenues from 2013-2023. The amount of revenue created from meeting room rental was minimal and the conversion would create a better use of the space. Council supported the change.

Item #5 – Second Reading – Ordinance #203 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VENTURA, IOWA, BY AMENDING PROVISIONS PERTAINING TO LIQUOR LICENSES AND CIGARETTE AND TOBACCO PERMITS

Powers presented an ordinance amending the Code of Ordinances, Chapters 120 & 121, Sections 120.04, 120.05, and 121.05 changing the responsible department for alcohol and tobacco to Iowa Department of Revenue.

Additionally, amending Chapter 120, Section 120.05 Prohibited Sales and Acts, changing the age that employees are required to be to sell or serve alcoholic beverages and the requirements for hiring a person under 18 years of age. City Attorney Sorensen clarified that the city is duty bound to defer to the State law and regulations.

Motion by Quintus and seconded by Horrigan to approve Ordinance No. 203, 2nd Reading – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VENTURA, IOWA, BY AMENDING PROVISIONS PERTAINING TO LIQUOR LICENSES AND CIGARETTE AND TOBACCO PERMITS. Mayor Schmit put the question upon the motion and the following Council Members voted as follows:

Ayes: Quintus, Horrigan, Thackery and Heinemann.

Nays: none.

Motion passed unanimously.

Motion by Heinemann and seconded by Quintus to waive the third reading of Ordinance No. 203, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VENTURA, IOWA, BY AMENDING PROVISIONS PERTAINING TO LIQUOR LICENSES AND CIGARETTE AND TOBACCO PERMITS. Mayor Schmit put the question upon the motion and the following Council Members voted as follows:

Ayes: Heinemann, Thackery, Quintus and Horrigan.

Nays: none.

Motion passed unanimously.

Motion by Heinemann and seconded by Quintus to approve the final reading of Ordinance No. 203, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VENTURA, IOWA, BY AMENDING PROVISIONS PERTAINING TO LIQUOR LICENSES AND CIGARETTE AND TOBACCO PERMITS. Mayor Schmit put the question upon the motion and the following Council Members voted as follows:

Ayes: Heinemann, Thackery, Quintus and Horrigan.

Nays: none.

Motion passed unanimously.

Whereupon the Mayor declared Ordinance No. 203 duly adopted.

Item #6 – Second Reading – Ordinance #204 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VENTURA, IOWA, BY AMENDING PROVISIONS PERTAINING TO FISCAL MANAGEMENT

Powers presented an ordinance amending the Code of Ordinances, Chapter 7, Sections 7.05 changing the process of preparing a City's budget by adding the requirement of an Annual Statement that notifies property owners of the proposed property tax levy for all political subdivisions and amending the process for approval of a tax levy. Additionally, amending Section 7.08 to change the information reported in the City's Annual Financial Report.

Motion by Heinemann and seconded by Thackery to approve Ordinance No. 204, 2nd Reading – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VENTURA, IOWA, BY AMENDING PROVISIONS PERTAINING TO FISCAL MANAGEMENT. Mayor Schmit put the question upon the motion and the following Council Members voted as follows:

Ayes: Heinemann, Thackery, Quintus and Horrigan.

Nays: none.

Motion passed unanimously.

Motion by Thackery and seconded by Horrigan to waive the third reading of Ordinance No. 204, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VENTURA, IOWA, BY AMENDING PROVISIONS PERTAINING TO FISCAL MANAGEMENT. Mayor Schmit put the question upon the motion and the following Council Members voted as follows:

Ayes: Thackery, Horrigan, Heinemann, Quintus.

Nays: none.

Motion passed unanimously.

Motion by Thackery and seconded by Horrigan to approve the final reading of Ordinance No. 204, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VENTURA, IOWA, BY AMENDING PROVISIONS PERTAINING TO FISCAL MANAGEMENT. Mayor Schmit put the question upon the motion and the following Council Members voted as follows:

Ayes: Thackery, Horrigan, Heinemann, Quintus.

Nays: none.

Motion passed unanimously.

Whereupon the Mayor declared Ordinance No. 204 duly adopted.

Item #7 – FY23-24 1st Budget Amendment – Fix Date and Approve Notice for Public Hearing in the Clear Lake Mirror Reporter.

Powers requested approval of notice for public hearing for a budget amendment. The amendment allows for the use of Fire Department reserves in the amount of \$144,537.00 that had accrued for the purpose of purchasing a tanker truck. The library had been awarded a grant along with fundraising money to make purchases beyond their normal budget this year for the amount of \$5,000.00. The city received a \$7,500.00 grant for a piece of playground equipment for West Lake Park. The total cost for the playground equipment is \$12,000.00. The remaining \$4,500.00 will be paid using city reserves. Motion by Quintus to approve the FY23-24 1st Budget Amendment notice of public hearing and set the Public Hearing date for October 9, 2023, seconded by Thackery.

Ayes: Quintus, Thackery, Heinemann and Horrigan. Nays: none. Motion passed unanimously.

Item #8 - Public Works Update Bredlow reported dump truck maintenance is ongoing. Heinemann informed Bredlow that the storm drain at the beginning of N. German St. was not draining correctly during the last heavy rainfall. Bredlow will attend to the drain.

Item #9 - Old Business

Council and staff discussed the East Lake Street recreational trail. Bredlow noted he plans to attend an upcoming meeting regarding the progress of the project.

Item #10 - New Business

Powers presented the Council with the names of the candidates who will be on the ballot in the upcoming City/School Election to be held Tuesday, November 7, 2023 at the Ventura Community Center from 7:00 a.m. to 8:00 p.m.

Bredlow pointed out that the stained glass from the prior GHV high school building is now being displayed in the Ventura library.

Item #11 - Public Forum none

Item #12 - Adjournment

Motion by Thackery and seconded by Horrigan to adjourn the meeting at 7:48 p.m. Passed unanimously.

Joe Schmit, Mayor

Donna Powers, City Clerk/Administrator