

**MINUTES OF REGULAR COUNCIL MEETING  
VENTURA, IOWA**

**Item # 1 - Call Meeting to order/roll call**

A regular meeting of the City Council of Ventura, Iowa was held on October 9, 2023. The meeting was called to order at 7:00 p.m. by Mayor Joe Schmit. The meeting was held at Ventura City Hall with the following Council Members present: John Quintus, Daryl Heinemann, Mike Thackery, Brad Peterson and John Horrigan. Also present were: City Administrator/Clerk Donna Powers, Public Works Director Bill Bredlow, Interim Chief Mike Colby with the Clear Lake Police Department and City Attorney John Sorensen. Absent: none.

**Item # 2 - Consent Agenda**

Motion by Thackery/ Peterson to approve the consent agenda for October 9, 2023. Passed unanimously.

- a. Agenda October 9, 2023
- b. Regular Minutes September 25, 2023
- c. Claims Register October 9, 2023
- d. September Treasurer's Report

650e	INTERNAL REVENUE SERVICE	26-Sep-23	\$1,615.98	941 PR TAXES
651e	IPERS	26-Sep-23	\$3,027.50	SEPT RETIREMENT 2023
652e	STATE OF IOWA	26-Sep-23	\$530.13	SEPT 23 PR WITHHOLDING
653e	STATE OF IOWA	27-Sep-23	\$1,566.09	WET TAX END SEPT 2023 WT BILLING
654e	INTERNAL REVENUE SERVICE	05-Oct-23	\$965.68	941 PR TAXES
30378	BREDLOW, WILLIAM D	27-Sep-23	\$1,714.79	PAYROLL
30379	POWERS, DONNA, M	27-Sep-23	\$1,655.69	PAYROLL
30380	SHROPSHIRE, COUGAN	27-Sep-23	\$1,350.26	PAYROLL
30381	DELANEY, GERI	02-Oct-23	\$2,117.17	PAYROLL
30382	DOMONOSKE, TAMARA	02-Oct-23	\$130.43	PAYROLL
30383	LECKBAND, CHRISTY	02-Oct-23	\$423.35	PAYROLL
30384	MATHEW NOLAN, CLARK	02-Oct-23	\$142.00	PAYROLL
30385	MORROW, JUSTIN	02-Oct-23	\$213.37	PAYROLL
30386	ROENFANZ, LOUANNA KAY	02-Oct-23	\$241.85	PAYROLL
30387	TAYLOR, ELSE	02-Oct-23	\$35.96	PAYROLL
30388	ARNOLD MOTOR SUPPLY	09-Oct-23	\$57.59	PW - SUPPLIES
30389	BAKER & TAYLOR	09-Oct-23	\$577.19	LB - BOOKS
30390	BROTHERS ACE HARDWARE	09-Oct-23	\$157.78	WTP LAWN FERT/SUPPLIES
30391	CENTRAL IOWA DISTRIBUTING, INC	09-Oct-23	\$265.00	CC - FLOOR SCRUBBER REPAIR
30392	CLEAN-VIEW WINDOW CLEANING	09-Oct-23	\$25.00	LB - WINDOW CLEANING
30393	CLEAR LAKE PUBLIC LIBRARY	09-Oct-23	\$30.00	LB - BOOK RACK
30394	CLTEL	09-Oct-23	\$84.98	CHLORINE ALARM TELE LINE
30395	DEPT OF NATURAL RESOURCE	09-Oct-23	\$115.00	PERMIT 4326 ANNUAL WTR USE FEE 2024
30396	DIAMOND VOGEL PAINTS	09-Oct-23	\$215.60	DUMPTRUCK/HYDRANT PAINT
30397	FARMERS STATE BANK	09-Oct-23	\$105.00	ACH PROCESSING FEES 7/2023-9/2023
30398	FIVE STAR CO-OP	09-Oct-23	\$323.33	GRASS SEED
30399	INGRAM LIBRARY SERVICES	09-Oct-23	\$213.33	LB - BOOKS
30400	INTERNAL REVENUE SERVICE	09-Oct-23	\$0.00	VOIDED CHECK
30401	MERCYONE OCC HEALTH	09-Oct-23	\$240.00	2024 CONSORTIUM FEES
30402	MID-AMERICA PUBLISHING CORP.	09-Oct-23	\$307.94	LEGAL MINUTES9/11 & PH BUDGET10/9
30403	MIDWEST SAFETY COUNSELORS	09-Oct-23	\$240.00	FD - INSTRUMENT CALIBRATION
30404	MONARCH MEADOW FARMS	09-Oct-23	\$194.00	CC - PLANTERS
30405	NELSON SEPTIC SERVICES LLC	09-Oct-23	\$125.00	WEST LAKE RESTROOM RENTAL - SEPT
30406	POSTMASTER	09-Oct-23	\$795.00	CITY POSTAGE & WTR BILL POSTAGE
30407	QUILL CORPORATION	09-Oct-23	\$22.71	LB - OFFICE SUPPLIES
30408	TQ TECHNOLOGIES	09-Oct-23	\$47.60	LB - TECH SUPPORT
30409	REGENTS OF UNIV OF MN	09-Oct-23	\$20.00	LB - BOOKS
30410	VENTURA LIBRARY	09-Oct-23	\$18.73	PETTY CASH FOR SUPPLIES
30411	VTEL	09-Oct-23	\$683.92	TELECOMMUNICATIONS
30412	WADE THOMPSON TRUCKING&RPR	09-Oct-23	\$1,671.20	FD - TRUCK 2 & TRUCK 3 MTNCE
30413	WOODFORD-WHEELER LUMBER	09-Oct-23	\$542.98	PW - WINDOWS 205 HILLCREST BLDG
			\$22,809.13	

September 2023 Revenue Totals by Fund		September 2023 Claim Totals by Fund	
General Fund	\$72,700.12	General Fund	\$45,872.66
Road Use Fund	\$11,108.36	Road Use Fund	\$6,289.51
Local Option Sales Tax	\$14,017.15	Local Option Sales Tax	\$3,774.59
Special Assessments	\$1,954.00	Special Assessments	\$0.00
Debt Service	\$23,550.48	Debt Service	\$0.00
Capital Project	\$66,167.73	Capital Project	\$47,547.50
Water Fund	\$35,790.70	Water Fund	\$17,351.23
Sewer Fund	\$6,397.13	Sewer Fund	\$2,246.27
Total	\$231,685.67	Total	\$123,081.76

**Item # 3 - Police Report**

Interim Chief Mike Colby presented the police report. 30 calls for service from 9/25/2023 – 10/8/2023: Business Check (10), CL Medical Call (2), Fire Alarm (1), Fire Brush/Grass/Crops (1), Incomplete 911 Call (1), Park or Event Check (1), Personal Injury Collision (1), Reckless Driver Complaint (2), Special Assignment (1), Structure/Building Fire (1), Suspicious Person/Vehicle (2), Test Call (2), Traffic Stop (2), Trespass (1), Wanted Person Check (2).

Colby reported Clear Lake City Hall will be undergoing renovations. Offices have temporarily been moved to former TQ Technologies space at the Prichard’s Innovation Center, 1 Team Quest Way, Clear Lake. A Halloween parade and Trunk or Treat will be held on October 28<sup>th</sup>. The parade begins at 9:30 a.m. at Clear Lake City Hall. Colby noted Harvestfest was a very busy event with few incidents.

**Item #4 – Jason Petersburg, Veenstra & Kimm, Inc.**

- a. Water Treatment Plant update. Petersburg reported the MCC control panel has shipped and is scheduled to arrive this week. Electricians will begin installation the week of October 16<sup>th</sup>. Contractors will be wrapping up mechanical items, concrete work and other miscellaneous items. They plan to test the system the end of this month.
- b. Recreational Trail Update. Petersburg informed Council he, Bredlow and Mayor Schmit met with local DNR representatives at the project site. It was determined that the land is owned by DNR and the city roadway is in place by easement. Due to the sovereign land permitting complications, Petersburg suggested moving the trail to the north side of the road. Council supported moving forward with planning trail construction on the north side of the road. Petersburg will move forward with surveying that area of land.

**Item #5 – Public Hearing – FY23-24 1<sup>st</sup> Budget Amendment**

Mayor Schmit opened the public hearing for public comments. No public comments, written or verbal were presented.

Motion by Peterson and seconded by Thackery to close the public hearing. Passed unanimously.

Resolution 23-12 was introduced by Thackery, A RESOLUTION TO APPROVE FY23-24 1<sup>ST</sup> BUDGET AMENDMENT and seconded by Heinemann.

Roll call vote. Ayes: Peterson, Horrigan, Thackery, Quintus & Heinemann  
Nays: None.

Whereupon the Mayor declared Resolution 23-12 duly adopted.

**Item #6 - Public Works Update** Bredlow reported on the following:

- a. Hydrant flushing will continue this week and tree trimming will begin this week.
- b. Bredlow noted public works is in need of a new air compressor.
- c. Bredlow informed Council that the previously approved contractor to replace the lock system at the community center has been unresponsive. Bredlow requested moving forward with the second estimate of \$3325.00 received by River City Communications. Council was in agreement to move forward with the second estimate.

**Item #7 - Old Business**

Powers stated the Cerro Gordo Public Health flu/covid clinic has been rescheduled for Wednesday, October 11<sup>th</sup> from 9:00 a.m. to 11:00 a.m. at the Ventura Community Center.

**Item #8 - New Business**

Powers informed Council that the city audit is scheduled for October 30<sup>th</sup>, 2023.

Powers presented the North Iowa Community Health Assessment report that was provided by Cerro Gordo Public Health.

Council discussed a notice received from Center for Rural Affairs regarding formation of the Winnebago River Watershed Management Authority.

**Item #9 - Public Forum** none

**Item #10 - Adjournment**

Motion by Thackery and seconded by Horrigan to adjourn the meeting at 8:00 p.m. Passed unanimously.

---

Joe Schmit, Mayor

---

Donna Powers, City Clerk/Administrator