

**MINUTES OF REGULAR COUNCIL MEETING  
VENTURA, IOWA**

**Item # 1 - Call Meeting to order/roll call**

A regular meeting of the City Council of Ventura, Iowa was held on November 27, 2023. The meeting was called to order at 7:00 p.m. by Mayor Joe Schmit. The meeting was held at Ventura City Hall with the following Council Members present: John Quintus, Daryl Heinemann, Mike Thackery, Brad Peterson and John Horrigan. Also present were: City Administrator/Clerk Donna Powers, Public Works Director Bill Bredlow, Police Chief Mike Colby with the Clear Lake Police Department and City Attorney John Sorensen. Absent: none.

**Item # 2 - Consent Agenda**

Motion by Peterson/Thackery to approve the consent agenda for November 27, 2023. Passed unanimously.

- a. Agenda November 27, 2023
- b. Regular Minutes November 13, 2023
- c. Claims Register November 27, 2023

662e	UMB BANK, N.A.	13-Nov-23	\$11,475.00	INTEREST PMT FOR REFUNDING BONDS SERIES 2018A
663e	INTERNAL REVENUE SERVICE	21-Nov-23	\$2,256.24	NOV 22, 2023 PAYROLL 941
30496	EDUCATIONAL DEVELOPMENT CORP.	27-Nov-23	\$182.92	LB - BOOK ORDER
30497	HEINEMANN, DARYL	14-Nov-23	\$1,383.90	PAYROLL
30498	HORRIGAN, JOHN A	14-Nov-23	\$1,383.90	PAYROLL
30499	PETERSON, BRADLEY R	14-Nov-23	\$1,385.25	PAYROLL
30500	QUINTUS, JOHN	14-Nov-23	\$1,383.90	PAYROLL
30501	SCHMIT, JOSEPH	14-Nov-23	\$1,614.54	PAYROLL
30502	VOID	14-Nov-23	\$0.00	
30503	THACKERY, MICHAEL	14-Nov-23	\$1,385.25	PAYROLL
30504	BREDLOW, WILLIAM D	22-Nov-23	\$1,714.79	PAYROLL
30505	POWERS, DONNA M	22-Nov-23	\$1,655.69	PAYROLL
30506	SHROPSHIRE, COUGAN	22-Nov-23	\$1,350.26	PAYROLL
30507	ALLIANT ENERGY-IP&L	27-Nov-23	\$3,489.44	UTILITIES
30508	ARNOLD MOTOR SUPPLY	27-Nov-23	\$216.66	FD - FLOOR DRY/PW-ANTI GEL
30509	BROTHERS ACE HARDWARE & RENTAI	27-Nov-23	\$35.88	WTP LAB - DISTILLED WATER
30510	COLUMN SOFTWARE PBC	27-Nov-23	\$156.41	LEGAL PUBLICATIONS - 11/13/23 MINUTES&CLAIMS
30511	CULVER HAHN ELEC MASON CITY	27-Nov-23	\$193.35	CABLE TIES FOR XMAS DÉCOR
30512	D&D SALES, INC	27-Nov-23	\$562.50	WELCOME BAGS
30513	VOID	27-Nov-23	\$0.00	
30514	EDWARDS BRANDT AND ASSOCIATES	27-Nov-23	\$394.00	FD - ADDITIONAL PREMIUM TANKER TRUCK
30515	FEDEX	27-Nov-23	\$27.25	WT SMPL SHIPPING
30516	HACH	27-Nov-23	\$1,283.98	WT - CHEMICALS/LAB EQUIP
30517	JIM HUNT ELECTRIC	27-Nov-23	\$2,510.42	CC PARKING LOT LIGHTS/STREET LIGHTS - XMAS
30518	MARY ELLEN MONSON	27-Nov-23	\$200.00	REFUND HALL DEPOSIT - DEBELL EVENT 11/11/23
30519	MERCY ONE OCCUPATIONAL HEALTH	27-Nov-23	\$81.00	DOT DRUG SCREEN - WB
30520	POSTMASTER	27-Nov-23	\$198.00	CITY POSTAGE
30521	SIMMERING-CORY	27-Nov-23	\$450.00	ANNUAL WEB HOSTING FEE
30522	SORENSEN LAW OFFICE	27-Nov-23	\$10,232.75	LEGAL SERVICES 1ST HALF FY 23/24
30523	THE JOSEPH COMPANY INC.	27-Nov-23	\$166,509.66	PAY ESTIMATE #15
30524	TOYNE, INC.	27-Nov-23	\$1,647.42	FD - SERVICE/TESTING TRUCKS
30525	USA BLUEBOOK	27-Nov-23	\$376.85	WT - LAB EQUIPMENT
30526	VERIZON WIRELESS	27-Nov-23	\$80.02	FD - TELECOMMUNICATIONS
30527	WELLMARK BLUECROSS	27-Nov-23	\$9,537.76	EMPLOYEE HEALTH INS
30528	WOODFORD-WHEELER LUMBER CO.	27-Nov-23	\$157.18	PW - BUILDING SUPPLIES/FD-BLADES
			\$225,512.17	

**Item # 3 - Police Report**

Police Chief Mike Colby presented the police report. 54 calls for service from 11/13/2023 – 11/26/2023: Animal at Large (1), Business Check (15), CL Medical Call (2), Community Policing (2), Controlled Burn (1), Criminal Mischief/Vandalism (1), Fire Alarm (1), Hang Up/Incomplete 911 (1), Missing Person/juvenile (1), Motorist Assist (2), Parking Complaint (1), Park/Event Check (2), Pedestrian Stop (1), Radar (9), Reckless Driving (1), Suspicious Person/Vehicle/Other (1), Test Call (1), Traffic Stop Vehicle (9), Vehicle Fire (1), Welfare check of person (1).

Chief Colby reported CLPD has a new officer in training. Currently the Police Captain position is open for applications.

**Item #4 – Resolution 23-13 A RESOLUTION ADOPTING THE FEMA APPROVED VERSION OF THE CERRO GORDO COUNTY HAZARD MITIGATION PLAN UPDATE IN ITS ENTIRETY**

Powers reported an updated Hazard Mitigation Plan was prepared by the Cerro Gordo County Emergency Management Agency. Adoption would apply to the FEMA approved version of the plan. After local adoption and FEMA approval, the City of Ventura will become eligible for FEMA project grant funding to assist with implementation of actions in this plan.

Resolution 23-13 was introduced by Thackery, A RESOLUTION ADOPTING THE FEMA APPROVED VERSION OF THE CERRO GORDO COUNTY HAZARD MITIGATION PLAN UPDATE IN ITS ENTIRETY and seconded by Peterson.

Ayes                   Thackery, Peterson, Quintus, Heinemann, Horrigan  
Nays                   none

Whereupon the Mayor declared Resolution 23-13 duly adopted.

**Item #5 – WTP iPad and Service Reimbursement Plan**

Bredlow announced the water treatment plant has been operational for three weeks. The SCADA system will be installed in the near future. Bredlow requested the purchase of an iPad to remotely and more proficiently run the SCADA system. Quintus proposed adding the device and service to the City’s current telecommunication plan. Chief Colby referred to a government use service plan that may be available. Powers and Bredlow will contact the provider for more information.

**Item #6 – Public Works Update** Bredlow reported on the following items:

- a. Water Treatment Plant operations
- b. Snow and sanding
- c. Holiday decorating

**Item #7 – Report on Nov. 14<sup>th</sup>, 2023 Planning & Zoning Commission – Hinchberger, 112 Hillcrest change of zone R-Residential to B-Business District.** Powers reported the Commission tabled the request. This would allow the applicant the opportunity to apply for a Conditional Use Permit through the Zoning Board of Adjustment. The applicant withdrew their request for a change of zone.

**Item #8 - Old Business** Council and staff discussed the terms of the FEMA grant received by Cerro Gordo County Emergency Management for the recently installed storm sirens.

**Item #9 - New Business** Peterson stated he spoke with a resident in Venetian Estates regarding a sign on their property. They would like to remove the sign because it obstructs their view when backing out of their driveway. Sorensen advised to look at the preliminary plat for more detail regarding the sign and its location.

**Item #10 - Public Forum** none

**Item #11 – Administer Oath of Office**

Powers performed the Oath of Office to Daryl Heinemann, Mike Thackery and John Quintus. Powers performed the Oath of Office to John Horrigan on November 22, 2023.

**Item #12 - Adjournment**

Motion by Thackery and seconded by Horrigan to adjourn the meeting at 7:53p.m. Passed unanimously.

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Joe Schmit, Mayor

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Donna Powers, City Clerk/Administrator