

**MINUTES OF REGULAR COUNCIL MEETING
VENTURA, IOWA**

Item # 1 - Call Meeting to order/roll call

A regular meeting of the City Council of Ventura, Iowa was held on November 13, 2023. The meeting was called to order at 7:00 p.m. by Mayor Joe Schmit. The meeting was held at Ventura City Hall with the following Council Members present: John Quintus, Daryl Heinemann, Mike Thackery and John Horigan. Also present were: City Administrator/Clerk Donna Powers, Public Works Director Bill Bredlow, Public Works Cougan Shropshire, Police Chief Mike Colby with the Clear Lake Police Department and City Attorney John Sorensen. Absent: Brad Peterson.

Item # 2 - Consent Agenda

Motion by Thackery/Heinemann to approve the consent agenda for October 23, 2023. Passed unanimously.

- a. Agenda November 13, 2023
- b. Regular Minutes October 23, 2023
- c. Claims Register November 13, 2023
- d. Treasurer's Report – October 2023

656e	INTERNAL REVENUE SERVICE	25-Oct-23	\$1,615.98	941 PR TAXES
657e	STATE OF IOWA	25-Oct-23	\$530.22	OCT 23 PR WITHHOLDING
658e	IPERS	25-Oct-23	\$2,907.77	OCT RETIREMENT 2023
659e	STATE OF IOWA	26-Oct-23	\$1,392.15	WET TAX END OCT 2023 WT BILLING
660e	INTERNAL REVENUE SERVICE	31-Oct-23	\$1,004.25	941 PR TAXES
661e	INTERNAL REVENUE SERVICE	08-Nov-23	\$1,615.98	NOV 8, 2023 PAYROLL 941
30440	BREDLOW, WILLIAM D	25-Oct-23	\$1,714.79	PAYROLL
30441	POWERS, DONNA, M	25-Oct-23	\$1,655.69	PAYROLL
30442	SHROPSHIRE, COUGAN	25-Oct-23	\$1,350.26	PAYROLL
30443	DELANEY, GERI	01-Nov-23	\$2,117.17	PAYROLL
30444	DOMONOSKE, TAMARA	01-Nov-23	\$496.61	PAYROLL
30445	LECKBAND, CHRISTY	01-Nov-23	\$432.98	PAYROLL
30446	MATHEW NOLAN CLARK	01-Nov-23	\$154.91	PAYROLL
30447	ROENFANZ, LOUANNA KAY	01-Nov-23	\$283.32	PAYROLL
30448	TAYLOR, ELSE	01-Nov-23	\$22.26	PAYROLL
30449	BREDLOW, WILLIAM D	08-Nov-23	\$1,714.79	PAYROLL
30450	POWERS, DONNA M	08-Nov-23	\$1,655.69	PAYROLL
30451	SHROPSHIRE, COUGAN	08-Nov-23	\$1,350.26	PAYROLL
30452	ABSOLUTE WASTE REMOVAL	13-Nov-23	\$8,025.71	SANITATION/RECYCLING
30453	ARNOLD MOTOR SUPPLY	13-Nov-23	\$99.90	FD - ANTI-GEL
30454	BADGER METER	13-Nov-23	\$855.60	WT - ENDPOINT CELL FEE - SEPT/OCT23
30455	BAKER & TAYLOR	13-Nov-23	\$342.49	BOOKS
30456	BMC AGGREGATES L.C.	13-Nov-23	\$434.66	CONCRETE SAND/ROADSTONE
30457	BROTHERS ACE HARDWARE	13-Nov-23	\$33.98	WTP - 2 NOZZLE SPRAY
30458	CENTRAL IOWA DISTRIBUTING, INC	13-Nov-23	\$409.00	CC - FLOOR SCRUBBER BATTERY INDICATOR
30459	CITY OF CLEAR LAKE	13-Nov-23	\$600.00	AMBULANCE CALLS (6)
30460	CLEAN-VIEW WINDOW CLEANING	13-Nov-23	\$25.00	LB - WINDOW CLEANING
30461	CLTEL	13-Nov-23	\$84.98	CHLORINE ALARM TELE LINE
30462	COLUMN SOFTWARE PBC	13-Nov-23	\$142.99	LEGAL PUBLICATIONS - ZONE CHANGE/MINUTES
30463	CONSUMER REPORTS	13-Nov-23	\$26.00	MAGAZINE RENEWAL
30464	D&D SALES, INC	13-Nov-23	\$45.00	WORK SHIRT - POWERS
30465	DAVE CALLISON	13-Nov-23	\$460.32	FD - REIMB. FIRE PREVENTION WEEK
30466	DISPLAY SALES	13-Nov-23	\$1,925.80	CC PARKING LIGHTS - STREET POLES
30467	ERIC DOYLE	13-Nov-23	\$200.00	HALL DEPOSIT REFUND - DOYLE 10/28/23 EVENT
30468	FAREWAY STORES INC.	13-Nov-23	\$24.83	LIB-PRGM EXPESE
30469	FEDEX	13-Nov-23	\$20.50	WT SMPL SHIPPING
30470	FIRE SERVICE TRAINING BUREAU	13-Nov-23	\$50.00	JOSHUA THOMPSON - HMAO
30471	FLOYD & LEONARD AUTO	13-Nov-23	\$121.04	PW - CHAINSAW REPAIR
30472	GERI DELANEY	13-Nov-23	\$1,233.29	LIB-REIMBURSEMENT TRAVEL 9/19-9/22
30473	GLOBE GAZETTE	13-Nov-23	\$166.53	LIBRARY NEWSPAPER SUBSCRIPTION
30474	GOODNATURE WORK STOP	13-Nov-23	\$220.94	PW - UNIFORM ALLOWANCE CS
30475	HANCOCK COUNTY COOP OIL	13-Nov-23	\$1,103.83	FUEL - PW/FD/WTP
30476	HAWKINS	13-Nov-23	\$3,109.70	WTP - CHEMICALS
30477	HYGIENIC LABORATORY	13-Nov-23	\$56.50	LAB FEES
30478	INGRAM LIBRARY SERVICES	13-Nov-23	\$513.27	BOOKS
30479	IOWA ONE CALL	13-Nov-23	\$7.20	WATER LOCATE NOTIFICATION
30480	IOWA RURAL WATER ASSOCIATION	13-Nov-23	\$305.00	WT - ANNUAL DUES
30481	MENARDS	13-Nov-23	\$465.99	PW - SUPPLIES

30482	MIDWEST SAFETY COUNSELORS	13-Nov-23	\$108.83	FD - CHARGING STATION FOR GX2012
30483	MIDWEST WHEEL	13-Nov-23	\$11.56	FD - DRAIN VALVE
30484	NELSON SEPTIC SERVICES LLC	13-Nov-23	\$125.00	PARK PORTABLE RESTROOM
30485	NORTH IOWA LIB. COLLABORATING	13-Nov-23	\$125.00	LB- BAR CODES
30486	OVERHEAD DOOR CO OF MC	13-Nov-23	\$130.00	FD - SERVICE DOOR
30487	PENWORTHY	13-Nov-23	\$166.69	LIBRARY BOOKS
30488	QUILL CORPORATION	13-Nov-23	\$80.99	LIB-TONER
30489	STELLAR TRUCK & TRAILER	13-Nov-23	\$1,193.48	PW - DUMPTRUCK ROLLER ASSEMBLY
30490	USA BLUEBOOK	13-Nov-23	\$157.29	PW - SAFETY GLASSES
30491	VANWALL EQUIPMENT	13-Nov-23	\$72.76	GRAPPLE BUCKET PART
30492	VEENSTRA & KIMM, INC.	13-Nov-23	\$4,260.00	EAST LAKE ST REC TRAIL PROJECT
30493	VTEL	13-Nov-23	\$640.61	SPECIAL ACCESS - DRK FIBER
30494	WILL PUEGGEL	13-Nov-23	\$156.73	REMAINING WT MTR DEP
30495	WOODFORD-WHEELER LUMBER	13-Nov-23	\$688.60	PUBLIC WORKS - STEEL DOOR FOR SHED, MISC PW
			\$51,042.67	

Item # 3 - Police Report

Police Chief Mike Colby presented the police report. 60 calls for service from 10/23/2023 – 11/12/2023: Assist Other Agency (1), Business Check (10), Civil Situation (1), CL Medical Call (4), Community Policing (3), Disorderly Subject (1), Fire Brush/Grass/Crops (1), Follow Up (1), Fraud/Swindle (1), Golf Cart Permit Inspection (1), Hang Up/Incomplete 911 (1), NCO Violation (2), Open Window/Door (1), Park/Event Check (3), Property Damage Collision (2), Radar (7), Reckless Driving (1), Residential Alarm (1), Structure/Building Fire (1), Test Call (3), Traffic Stop Vehicle (11), Vehicle Unlock (1), Verbal Dispute (1), Wild Animal Complaint (1).

Chief Colby reported new storm sirens are being installed within Cerro Gordo County. Cerro Gordo County Emergency Management was awarded a FEMA grant for the Outdoor Warning Siren Project. Year round testing of the sirens will be conducted. Public education will be provided.

Item #4 – City Employee Health Insurance Powers presented group health plans renewal of coverage by Wellmark Blue Cross and Blue Shield for 2024. She noted a 5.68% increase premium cost. Council reviewed the renewal rates. Motion was made by Thackery and seconded by Quintus to approve the proposed Wellmark employee health care plan for 2024. Motion passed unanimously.

Item #5 – Jason Petersburg, Veenstra & Kimm, Inc. – Water Treatment Plant Improvement Project

- Project update. Petersburg reported the water treatment plant is currently in operation. Punchlist items are to be completed. Pumps are working properly.
- Review and Approval of Pay Estimate No. 15 for The Joseph Company. Petersburg presented a request for Pay Estimate No. 15 to The Joseph Company for \$166,509.66. Motion by Heinemann and seconded by Thackery to approve Pay Estimate No. 15. Ayes: Heinemann, Thackery, Quintus and Horrigan. Nays: none. Motion passed unanimously.
- Recreational Trail Update. Petersburg informed survey work will begin this week. The design phase will follow surveying.

Item #6 – Water Treatment Plant added expenses Bredlow identified additional expenses for the start up of the water treatment plant. Those included, cleaning supplies and storage, chemical scales, tanks & piping, lab equipment, chemicals and computer. Motion by Quintus and seconded by Thackery to approve the additional costs at an approximate \$21,350.00. Ayes: Heinemann, Thackery, Quintus and Horrigan. Nays: none. Motion passed unanimously.

Item #7 - Public Works Update

Bredlow reported on the following:

- Street sweeping is complete
- Computer and backup system has been installed for WTP lab
- Replaced parking lot lights at Community Center
- Storm siren installed
- Water Treatment Plant is operational
- Tree removal on North Shore Drive has not started

Item #8 – Report on Oct. 24th, 2023 Board of Adjustment Meeting – Wilson Variance, 517 W. Lake St. Powers reported Dennis and Stacy Wilson requested a variance from Ordinance 170.03, section 2, for the property at 517-519 West Lake Street to allow for an accessory structure exceeding the allowed square footage, height, siding and roofing materials. The variance was approved.

Item #9 - Old Business Powers noted the Trunk or Treat event held on October 31st was successful with just over 100 trick or treaters and a dozen participants.

Item #10 - New Business Powers reported the custodians for the Community Center have given notice of retirement for December 31, 2023. This position will be open for application early next year.

Item #11 - Public Forum none

Item #12 - Adjournment

Motion by Thackery and seconded by Horrigan to adjourn the meeting at 7:47 p.m. Passed unanimously.

Joe Schmit, Mayor

Donna Powers, City Clerk/Administrator