

**MINUTES OF REGULAR COUNCIL MEETING
VENTURA, IOWA**

Item # 1 –Call Meeting to order/roll call

A regular meeting of the City Council of Ventura, Iowa was held on May 8, 2023. The meeting was called to order at 7:00 p.m. by Mayor Pro Tem John Quintus. The meeting was held at Ventura City Hall, with the following Council Members present: Daryl Heinemann, John Horrigan, Mike Thackery, John Quintus and Brad Peterson. Also present were: City Administrator/Clerk Donna Powers, Public Works Director Bill Bredlow and Police Captain Mike Colby with the Clear Lake Police Department. Absent: none.

Item # 2 - Consent Agenda

Motion by Heinemann/Thackery to approve the consent agenda for May 8, 2023. Passed unanimously.

- a. Agenda May 8, 2023
- b. Regular Minutes April 24, 2023
- c. Claims Register May 8, 2023
- d. Rich’s Muskie Lounge - Class C Liquor License
- e. Wild Fire – Class C Liquor License Renewal

615e	INTERNAL REVENUE SERVICE	25-Apr-23	\$1,628.41	941 PR TAXES
616e	IPERS	26-Apr-23	\$2,925.62	APRIL RETIREMENT 2023
617e	STATE OF IOWA	26-Apr-23	\$626.88	APR 2023 PR WITHHOLDING
618e	STATE OF IOWA	27-Apr-23	\$913.47	WET TAX END APR 2023 WT BILLING
619e	INTERNAL REVENUE SERVICE	01-May-23	\$1,195.86	941 PR TAXES
30036	BREDLOW, WILLIAM D	26-Apr-23	\$1,670.21	PAYROLL
30037	POWERS, DONNA, M	26-Apr-23	\$1,624.56	PAYROLL
30039	SHROPSHIRE, COUGAN	26-Apr-23	\$1,270.56	PAYROLL
30049	ABSOLUTE WASTE REMOVAL	08-May-23	\$7,038.92	SANITATION/RECYCLING
30050	ARNOLD MOTOR SUPPLY	08-May-23	\$27.96	FD - OIL
30051	BADGER METER	08-May-23	\$519.61	WT - ENDPOINT APRIL
30052	BROTHERS ACE HARDWARE	08-May-23	\$27.57	WTP - SOAP
30053	CLEAN VIEW WINDOW CLNG	08-May-23	\$25.00	LB - WINDOW CLEANING
30054	CLTEL	08-May-23	\$84.98	CHLORINE ALARM TELE LINE
30055	DAVE MELBY	08-May-23	\$150.00	LB - SUMMER PROGRAM KICKOFF
30056	DES MOINES STAMP MFG. CO.	08-May-23	\$47.00	NOTARY STAMP - POWERS
30057	EMILY’S PAPER CRAFT	08-May-23	\$150.00	LB - GREETING CARDS PROGRAM 7/28/23
30058	FIVE STAR CO-OP	08-May-23	\$33.65	CC - SOFTNER SALT
30059	GENE LOPEZ	08-May-23	\$150.00	LB - SUMMER PROGRAM KICKOFF
30060	INGRAM LIBRARY SERVICES	08-May-23	\$718.57	LB - BOOKS
30061	KLEMME PUBLIC LIBRARY	08-May-23	\$200.00	LB - COMPUTERS
30062	MALEKS LAWN & TREE SERVICE	08-May-23	\$100.00	SWEEP SNOW STORAGE LOT
30063	MID-AMERICA PUBLISHING	08-May-23	\$134.64	LEGAL PUBLICATION - MINUTES 4/10/23
30064	MIDWEST PIPE SUPPLY, INC.	08-May-23	\$84.00	WT - MARKING PAINT
30065	NATE BENZING	08-May-23	\$150.00	LB - SUMMER PROGRAM KICKOFF
30066	NIACC	08-May-23	\$120.00	WASTE WATER CONF - WB, CS
30067	POSTMASTER	08-May-23	\$63.00	LB - POSTAGE
30068	POWDERCRAFT LLC	08-May-23	\$800.00	LB - BOOK RETURN BOX
30069	PRITCHARD AUTO COMPANY	08-May-23	\$40.80	PW - PARTS
30070	SHAWVER WELL COMPANY INC.	08-May-23	\$81,160.40	ARP PMT1 PAY EST NO. 6 WELLS 3&4
30071	TQ TECHNOLOGIES	08-May-23	\$50.00	CH - KEYBOARD/MOUSE
30072	VANWALL EQUIPMENT	08-May-23	\$472.29	PW - PARTS
30073	VENTURA LIBRARY	08-May-23	\$16.95	LB PETTY CASH FOR SHIPPING
30074	VTEL	08-May-23	\$592.46	SPECIAL ACCESS - DRK FIBER
30075	WARTBURG COLLEGE - NSTA	08-May-23	\$103.92	LB - PRESENTATION 6/7/23
30076	WILLIAM BREDLOW	08-May-23	\$70.00	REIMBURSEMT - NATURAL PLUS NURSERY
			\$104,987.29	

Item # 3 - Police Report

Captain Colby presented the police report. 54 calls for service from 4/24/2023 – 5/7/2023: Assist Other Agency (1), Business Check (9), CL Medical Call (4), Community Policing (4), Controlled Burn (5), Duplicate Call (1), Fire Brush/Grass (4), Follow Up (2), Golf Cart Permit Inspection (1), Hang Up (3), Harassment by other means (1), Harassment by Phone (1), Parking Complaint (4), Park/Event Check (3), Pedestrian Stop (1), Provide Traffic Control

(1), Radar (2), Reckless Driver (1), Special Assignment (1), Structure/Building Fire (1), Suspicious Person (1), Traffic Stop (3). Captain Colby informed the council the department will be hiring for an officer and dispatcher. The department is planning for the Clear Lake Triathlon May 27th. Ventura Fire Department will assist with traffic control. Volunteers are needed for the event.

Item # 4 – Mayoral Appointment

Emily Steding replacing Elda Stone as of July 1, 2023. New Term ending June 30, 2029. Motion by Mayor Pro Tem Quintus to appoint Emily Steding to the Library Board passed unanimously.

Item # 5 – Resolution 23-09 – A RESOLUTION TRANSFERRING WATER FUND REVENUE TO THE DEBT SERVICE FUND FOR PAYMENT OF THE WATER TREATMENT PLANT REVENUE BOND INTEREST AND PRINCIPAL

Resolution 23-09, A RESOLUTION TRANSFERRING WATER FUND REVENUE TO THE DEBT SERVICE FUND FOR PAYMENT OF THE WATER TREATMENT PLANT REVENUE BOND INTEREST AND PRINCIPAL was introduced by Thackery and seconded by Peterson, to approve the transfer of \$115,132.58 from the water fund to the debt service fund for the purpose of disbursing these funds for the principal, interest and servicing fees related to the Water Treatment Plant Revenue Bond for FY22-23. The roll call vote resulted as follows:

Ayes: Thackery, Horrigan, Heinemann, Peterson and Quintus

Nays: none.

Whereupon Mayor Pro Tem declared Resolution 23-09 duly adopted.

Item #6 - Ordinance No. 202, 2nd Reading – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VENTURA, IOWA, BY AMENDING PROVISIONS PERTAINING TO WATER RATES TO INCREASE THE MONTHLY CAPITAL IMPROVEMENT FEE, USAGE CHARGE AND ADDING BULK WATER SALES RATE

Powers presented the second reading of an ordinance that would increase the capital improvement fee from the current \$10.00 to \$24.00. The increase is caused by the annual debt service payment for the water treatment plant revenue bond. A water usage rate increase of \$1.00 per one thousand gallons of water used was included in the ordinance. The increase is caused by the water treatment plant insurance, chemical expense, utilities, and staffing. The bulk water rate of \$15.00 per one thousand gallons of bulk water was determined for water hydrant repairs, maintenance, and administrative costs.

Motion by Thackery and seconded by Horrigan to approve Ordinance No. 202, 2nd Reading – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VENTURA, IOWA, BY AMENDING PROVISIONS PERTAINING TO WATER RATES TO INCREASE THE MONTHLY CAPITAL IMPROVEMENT FEE, USAGE CHARGE AND ADDING BULK WATER SALES RATE. The roll call vote resulted as follows:

Ayes: Thackery, Peterson, Heinemann, Quintus and Horrigan. Nays: none.

Motion passed unanimously. The third reading of Ordinance 202 will be on the May 22, 2023 City Council agenda.

Item # 7 - Public Works

Public Works Director Bill Bredlow reported on the following items:

- a. Cerro Gordo County Veterans Affairs donated three trees to the community. The trees were planted on May 5th.
- b. Bredlow informed the council he received several complaints regarding a storm water intake issue on N. Weimer. Water runoff is draining at a slow rate therefore causing pooling. Bredlow will research options to address the situation and follow up with the council.

Item # 8 – Old Business

Powers will contact City Attorney Michael Moeller for any comments regarding the agreement with Sector Technology Group. Captain Colby spoke with Trace Kendig of Sector Technology Group. He noted that a written ordinance would be required to allow the city the ability to charge for any violations.

Item # 9 - New Business none

Item # 10 – Public Forum none

Item # 11 – Adjournment

Motion by Thackery and seconded by Horrigan to adjourn the meeting at 7:55 p.m. Passed unanimously.

John Quintus, Mayor Pro Tem

Donna Powers, City Clerk/Administrator