

**MINUTES OF REGULAR COUNCIL MEETING
VENTURA, IOWA**

Item # 1 –Call Meeting to order/roll call

A regular meeting of the City Council of Ventura, Iowa was held on July 24, 2023. The meeting was called to order at 7:00 p.m. by Mayor Joe Schmit. The meeting was held at Ventura City Hall, with the following Council Members present: John Quintus, Brad Peterson and Mike Thackery. Also present were: City Administrator/Clerk Donna Powers, Public Works Director Bill Bredlow, City Attorney John Sorensen, and Interim Chief Mike Colby with the Clear Lake Police Department. Absent: John Horrigan and Daryl Heinemann.

Item # 2 - Consent Agenda

Motion by Peterson/Quintus to approve the consent agenda for July 24, 2023. Passed unanimously.

- a. Agenda July 24, 2023
- b. Regular Minutes July 10, 2023
- c. Claims Register July 24, 2023
- d. June 2023 Treasurer’s Report

635e	INTERNAL REVENUE SERVICE	07-Jul-23	\$2,141.28	941 PAYROLL TAX
636e	INTERNAL REVENUE SERVICE	19-Jul-23	\$1,615.98	941 PR TAXES
30212	BREDLOW, WILLIAM D	07-Jul-23	\$4,195.89	PAYROLL
30213	BREDLOW, WILLIAM D	19-Jul-23	\$1,714.79	PAYROLL
30214	POWERS, DONNA, M	19-Jul-23	\$1,655.69	PAYROLL
30215	SHROPSHIRE, COUGAN	19-Jul-23	\$1,350.26	PAYROLL
30216	ABSOLUTE WASTE REMOVAL	24-Jul-23	\$7,373.81	SANITATION/RECYCLING
30217	ALLIANT ENERGY-IP&L	24-Jul-23	\$3,657.37	UTILITIES
30218	ARNOLD MOTOR SUPPLY	24-Jul-23	\$149.59	FD/PW SUPPLIES
30219	BLAZEK ELECTRIC	24-Jul-23	\$300.00	EM24 MONITORING FEES - LB
30220	BROTHERS ACE HARDWARE	24-Jul-23	\$249.53	FD - SAFTY CANS
30221	CERRO GORDO COUNTY	24-Jul-23	\$4,465.00	FYE 2024 EMERGENCY MGT
30222	FEDEX	24-Jul-23	\$33.00	WT SMPL SHIPPING
30223	FIVE STAR CO-OP	24-Jul-23	\$33.65	CC - SOFTNER SALT
30224	HACKS PEST CONTROL	24-Jul-23	\$150.00	PEST CONTROL - ALL BUILDINGS
30225	HANCOCK COUNTY COOPERATIVE	24-Jul-23	\$373.87	FUEL - PW/FD
30226	HOTSY EQUIPMENT COMPANY	24-Jul-23	\$341.00	PW/FD - SVC POWER WASHER
30227	HYGIENIC LABORATORY	24-Jul-23	\$13.50	LAB FEES
30228	INGRAM LIBRARY SERVICES	24-Jul-23	\$281.40	BOOKS
30229	JAMIE HOVDA	24-Jul-23	\$200.00	DEPOSIT REFUND
30230	JIM HUNT ELECTRIC	24-Jul-23	\$434.09	ELECTRICAL 205 HILLCREST
30231	JIM'S TREE SERVICE LLC	24-Jul-23	\$1,200.00	TREE REMOVAL 205 HILLCREST
30232	LARSEN PLUMBING & HEATING, INC	24-Jul-23	\$833.22	HVAC MAINT. - ALL BUILDINGS
30233	LEXIPOL, LLC	24-Jul-23	\$643.00	FIRE RESCUE/EMS
30234	MENARDS	24-Jul-23	\$111.00	PW - SHOP SUPPLIES
30235	OLGA BENAVIDEZ	24-Jul-23	\$200.00	HALL DEPOSIT REFUND
30236	OVERDRIVE, INC.	24-Jul-23	\$449.31	LB - EBOOKS CONTENT FEE FY24
30237	POSTMASTER	24-Jul-23	\$840.00	WT - POSTAGE BILLING
30238	QUILL CORPORATION	24-Jul-23	\$34.08	LB - OPERATING SUPPLIES
30239	SMARTSIGN	24-Jul-23	\$154.58	SIGNAGE
30240	SUSAN HOVDA	24-Jul-23	\$200.00	DEPOSIT PREVIOUSLY PAID
30241	VENTURA LIBRARY	24-Jul-23	\$4.13	PETTY CASH FOR SHIPPING
30242	VERIZON WIRELESS	24-Jul-23	\$80.02	FD - TELECOMMUNICATIONS
30243	WELLMARK BLUECROSS	24-Jul-23	\$7,923.40	HEALTH INSURANCE
			\$43,402.44	

June 2023 Revenue Totals by Fund

General Fund	\$17,053.46
Road Use Fund	\$10,976.34
Local Option Sales Tax	\$13,873.72
Special Assessments	\$850.00

June 2023 Claim Totals by Fund

General Fund	\$49,150.12
Road Use Fund	\$4,696.94
Local Option Sales Tax	\$10,223.91
Special Assessments	\$0.00

Debt Service	\$1,400.05	Debt Service	\$300.00
Capital Project	\$0.00	Capital Project	\$8,000.00
Water Fund	\$22,299.65	Water Fund	\$12,109.30
Sewer Fund	\$6,161.76	Sewer Fund	\$4,447.29
Total	\$72,614.98	Total	\$88,927.56

Item # 3 – Association for the Preservation of Clear Lake (APCL), President Margo Underwood – Clear Lake Enhancement and Restoration CLEAR Project Coordinator position

Margo Underwood, Association for the Preservation of Clear Lake (APCL), President, gave a background of the association and thanked Council and Mayor for their continued support. She noted that APCL is celebrating over 80 years of working to enhance, protect and restore Clear Lake. Underwood announced APCL and their partners are looking to fill the CLEAR Project Coordinator position. She asked Council for their input and priorities to consider when filling this position. At a future meeting, Underwood will present a job description using the information and input provided by Ventura’s City Council and other partnering entities. Council agreed to continue contributing funds for the CLEAR Project Coordinator.

Underwood announced APCL annual member picnic will be held on August 13, 2023.

Item # 4 - Police Report

Interim Chief Mike Colby presented the police report. 45 calls for service from 7/10/2023 – 7/23/2023: Alarm Testing (1), Animal Bite (1), Business Alarm (1), Business Check (7), City Ordinance Violation (1), Civil Situation (1), CL Medical Call (2), Collision (1), Community Policing (5), Follow up (5), Harassment by other means (1), Hold up alarm (1), Parking Complaint (2), Park or Event Check (2), Provide Traffic Control (1), Public Assist (1), Radar (1), Reckless Driver Complaint (1), Suspicious Person/Vehicle (1), Theft of Fuel (1), Traffic Stop (6), Vehicle Fire (1), Verbal Domestic (1).

Colby will provide a monthly Clear Lake Police Department newsletter to Council. The newsletter will provide stats and department highlights.

Item #5 – FY22/23 Annual Financial Report

Powers presented the FY22/23 Annual Financial Report. Powers reported total expenditures budgeted were for projects that will carry over to the next fiscal year. The FY22/23 Annual Financial Report will be published in the Clear Lake Mirror Reporter July 27, 2023 edition.

Motion by Quintus and seconded by Thackery to approve the FY22/23 Annual Financial Report. Passed unanimously.

Item #6 – Resolution No. 23-11 – FY22/23 Street Financial Report

Powers presented the FY22/23 Street Financial Report. This report is required by the Iowa Department of Transportation to provide for road use tax money.

Resolution 23-11 was introduced by Quintus, RESOLUTION APPROVING THE FY22/23 STREET FINANCIAL REPORT, and seconded by Thackery.

Ayes Quintus, Thackery and Peterson
Nays none

Whereupon the Mayor declared Resolution 23-11 duly adopted.

Item #7 – WTP Improvement Project Update

Jason Petersburg, Veenstra & Kimm gave an update on the water treatment plant improvement project. Petersburg noted the MCC control panel is expected to arrive in September. Petersburg provided a construction cost summary including pending change orders.

Item #8 – East Lake St. Recreation Trail Update

Petersburg provided a project schedule for the East Lake St. Recreation Trail. Permit approvals and clearances are pending. Preliminary plans have been submitted. Petersburg noted the bid letting date is tentatively scheduled for January, 2024.

Item #9 - Public Works Update

Public Works Director Bill Bredlow reported on the following items:

- a. Community Center generator repair cost estimate. Bredlow reported the generator is in need of repairs that include a cooling system overhaul. A cost estimate was provided by Pioneer Critical Power for \$2,783.30. The company currently services the generator. Council directed Bredlow proceed with the repairs.
- b. Tires on 2010 Chevy truck are in need of replacing. Council approved replacing the tires.
- c. Dump truck front tires have been inspected. Council approved replacing dump truck tires as needed.
- d. 17 Venetian settled drain intake repair cost \$750. Council approved the repair.
- e. Balsam Ave. street repair will begin next week.
- f. Cameras for WTP building and intersection camera upgrade with boxes. Council requested additional information with estimate.

Item # 10 – Old Business

Bredlow gave an update on the 205 Hillcrest building. The signed consent to possess the building and contents has been received. Tree removal and cleanup have begun.

Powers specified the water billing rate increase will be reflected on the July 2023 water billing.

Item #11 – New Business

Ventura Fire Department will have a pork supper fundraiser on Saturday, August 5th from 4:00 p.m. to 8:00 p.m. This year will include a meal delivery for those who need assistance. The supper is a freewill donation to the department.

Item # 12 – Public Forum none

Item # 13 – Adjournment

Motion by Thackery and seconded by Quintus to adjourn the meeting at 8:36 p.m. Passed unanimously.

Joe Schmit, Mayor

Donna Powers, City Clerk/Administrator