

**MINUTES OF REGULAR COUNCIL MEETING
VENTURA, IOWA**

Item # 1 – Call Meeting to order/roll call

A regular meeting of the City Council of Ventura, Iowa was held on January 9, 2023. The meeting was called to order at 7:00 p.m. by Mayor Pro Tem John Quintus. The meeting was held at Ventura City Hall, with the following Council Members present: John Quintus, Daryl Heinemann, John Horigan, Brad Peterson, and Mike Thackery. Also present were: City Administrator/Clerk Donna Powers, Public Works Director Bill Bredlow, City Attorney Michael Moeller and Captain Mike Colby with the Clear Lake Police Department. Absent: none

Item # 2 - Consent Agenda

Motion by Heinemann/Thackery to approve the consent agenda for January 9, 2023. Passed unanimously.

- a. Agenda January 9, 2023
- b. Regular Minutes December 27, 2022
- c. Claims Register January 9, 2023

586e	INTERNAL REVENUE SERVICE	03-Jan-23	\$3,605.02	941 TAX PR # 1.0,1.01,1.02 JAN 3, 4, 2023
587e	STATE OF IOWA	04-Jan-23	\$220.20	SALES TAX 8/1/22- 12/31/22 UTIL BILLG
588e	STATE OF IOWA	04-Jan-23	\$867.64	WET TAX DEC 2022 UTILITY BILLING
29752	BREDLOW, WILLIAM D	04-Jan-23	\$1,691.63	PAYROLL
29753	POWERS, DONNA, M	04-Jan-23	\$1,635.31	PAYROLL
29754	BREDLOW, WILLIAM D	04-Jan-23	\$2,423.02	PAYROLL
29755	AVERY, DARWIN	03-Jan-23	\$0.00	PAYROLL
29756	DELANEY, GERI	03-Jan-23	\$1,953.85	PAYROLL
29757	LECKBAND, CHRISTY	03-Jan-23	\$505.59	PAYROLL
29758	MATHEW NOLAN, CLARK	03-Jan-23	\$144.97	PAYROLL
29759	PASCHAL, DEBBIE	03-Jan-23	\$294.68	PAYROLL
29760	ROENFANZ, LOUANNA KAY	03-Jan-23	\$327.85	PAYROLL
29761	TAYLOR, ELSE	03-Jan-23	\$862.14	PAYROLL
29762	AVERY, DARWIN	03-Jan-23	\$287.60	PAYROLL
29763	AMER PATCHWORK & QUILTING	09-Jan-23	\$29.97	LB - MAG RENEWAL
29764	ARNOLD MOTOR SUPPLY	09-Jan-23	\$280.99	FD & PW VEHICLE OPERATION SUPPLIES
29765	BADGER METER	09-Jan-23	\$556.92	WT - ENDPOINT CELL FEE
29766	BMC AGGREGATES L.C.	09-Jan-23	\$123.75	PW SAND - ICE CONTROL
29767	CITY OF CLEAR LAKE	09-Jan-23	\$300.00	AMBULANCE - DEC (3)
29768	CLEAN VIEW WINDOW CLEANING	09-Jan-23	\$25.00	LB - WINDOW CLEANING
29769	CL AREA CHAMBER OF COM	09-Jan-23	\$125.00	ANNUAL DUES
29770	CLTEL	09-Jan-23	\$84.98	WT - ALARM LINE
29771	CONSUMER REPORTS	09-Jan-23	\$29.00	LB - MAG RENEWAL
29772	COOKS	09-Jan-23	\$26.45	LB - NEW MAG SUBSCRIPTION
29773	FAREWAY STORES INC.	09-Jan-23	\$28.23	LB - POPCORN & CLEANER
29774	FEDEX	09-Jan-23	\$9.55	WT - SMPL SHIPPING
29775	FLOYD & LEONARD AUTO ELEC	09-Jan-23	\$288.74	FD - SERVICE GENERATOR
29776	GENERAL TRAFFIC CONTROLS, INC	09-Jan-23	\$378.00	TRAFFIC LIGHT REPAIR PARTS
29777	GLOBE GAZETTE	09-Jan-23	\$180.00	LB - SUBSCRIPTION RENEWAL
29778	HACH	09-Jan-23	\$87.54	WT - LAB CHEMICALS
29779	HAWKINS	09-Jan-23	\$2,414.59	CHEMICALS
29780	INGRAM LIBRARY SERVICES	09-Jan-23	\$426.40	LB - BOOK ORDER
29781	IOWA ONE	09-Jan-23	\$22.50	WT - LOCATE NOTIFICATION
29782	JIM HUNT ELECTRIC	09-Jan-23	\$632.45	CC - PARKING LOT LIGHT
29783	MAGNOLIA JOURNAL	09-Jan-23	\$20.00	LB - MAG RENEWAL
29784	MENARDS	09-Jan-23	\$151.94	PW SHOP - FANS & ICE MELT
29785	MID-AMERICA PUBLISHING CORP	09-Jan-23	\$276.21	LEGAL PUBLICATIONS
29786	NORTH IOWA MEDIA GROUP	09-Jan-23	\$235.00	EMPLOYMENT AD
29787	OUR IOWA MAGAZINE	09-Jan-23	\$34.98	LB - MAG RENEWAL
29788	QUILL CORPORATION	09-Jan-23	\$52.27	OFFICE SUPPLIES
29789	SCHOLASTIC	09-Jan-23	\$175.48	LB - BOOK ORDER
29790	STAPLES INC.	09-Jan-23	\$193.45	CLERK - OFFICE SUPPLIES
29791	STELLAR TRUCK & TRAILER	09-Jan-23	\$501.11	PW - POLY SKID KIT (PLOW CONTRL)
29792	TRUCK CENTER COMPANIES	09-Jan-23	\$286.42	FREIGHTLINER WINDOW HEAT RPR
29793	TRUGREEN COMMERCIAL	09-Jan-23	\$2,953.00	WEED CONTRL PARKS, CC 2023
29794	USA BLUEBOOK	09-Jan-23	\$145.74	WT - OPERATING SUPPLIES
29795	VEENSTRA & KIMM, INC.	09-Jan-23	\$5,962.76	WTP CONST GENERALSERVICES
29796	VTCL	09-Jan-23	\$595.25	SPECIAL ACCESS - DRK FIBER
29797	WOODFORD-WHEELER LUMBR CO.	09-Jan-23	\$120.98	PW - SPRAYER
			\$32,574.15	

Item # 3 - Police Report – presented the police report. 35 calls for service from 12/27/2022 – 1/8/2023: Assist Other Agency (2), Business Check (11), Community Policing (5), Controlled Burn (1), Follow Up (2), Motorist Assist (1), Overtime Parking Complaint (1), Parking Complaint (1), Property Damage Collision (1), Radar (1), Stand By (1), Structure/Building Fire (1), Suicidal Subject (1), Suspicious Person (1), Traffic Stop (3), Vehicle Unlock (1), Wild Animal Complaint (1).

Item # 4 – Community Room Rental

Council discussed room rental revenues for the community center and library. After reviewing income from the past years, they look to be on track for this year. They hoped the revenue source will continue.

Item # 5 – 2023 Annual Council Agenda, Mayoral and Council appointments and yearly agenda items

Mayoral Appointments

Board of Adjustment (5 yr. term)	12/31/2023	Jim Cash
	12/31/2024	Jim Sholly
	12/31/2025	Gary Coe
	12/31/2026	Matt Klein
	12/31/2027	Lorene Dykstra (New Term)
Library Board (6 yr. term)	6/30/2023	Lori Smith
	6/30/2023	Elda Stone
	6/30/2024	Carol Prescott (rural seat)
	6/30/2026	Jeanie Heimer
	6/30/2026	Lynae Heinemann

Motion by Peterson and seconded by Horrigan, that the above mayoral appointments be approved. Passed unanimously.

Council Appointments

Planning & Zoning (5 yr. term)	12/31/2023	Bruce Cook
	12/31/2023	Jodi Ames-Peterson
	12/31/2024	Dana Schroeder
	12/31/2025	Matt Good
	12/31/2025	Bob Hackenmiller
	12/31/2026	Andy Crabb (New Term) L. Costello
	12/31/2026	Bruce Dykstra (New Term) R. Clemens
Landfill Board	Mike Schweizer	No alternate allowed
Emergency Management	Joe Schmit	Alternate: John Quintus
E911 Board	Douglas Phinney	Alternate: Captain Mike Colby
Clear Lake Watershed Advisory Board	Brad Peterson	
City Administrator	Donna Powers	
City Clerk	Donna Powers	
Street Labor	William Bredlow	
City Forester	William Bredlow	
Public Works Director	William Bredlow	
Fire Chief	John Quintus	
City Attorney	Michael Moeller	

Motion by Thackery and seconded by Heinemann, that the above Council appointments be approved. Quintus abstained from the vote, due to conflict with the Fire Chief position. Passed unanimously.

Mayor Pro Tem Quintus named the following standing committees:

Finance Committee	Heinemann & Thackery
Sewer	Quintus & Heinemann
Street Lighting	Horrigan & Peterson
Street & Alley	Heinemann & Quintus
Public Safety & Health	Quintus & Horrigan
Solid Waste Agency	Joe Schmit

Water Committee
REAP
Hiring Committee

Thackery & Peterson
Joe Schmit
Horrigan & Heinemann

Motion by Thackery and seconded by Peterson, to approve the committees listed above. Passed unanimously.

Motion by Thackery and seconded by Horrigan, to approve the finance committee’s recommendation to allow the City Clerk to pay set salaries, overtime, withholding, loan interest, principal and postage without prior approval from the committee. Passed unanimously.

Total Gross Wages for 2022

Bredlow, William D	\$64,596.00	Paschal, Debbie	\$2,945.00
Clark, Mathew Nolan	\$682.50	Peterson, Bradley	\$1,500.00
Clemens, Carol	\$5,317.16	Powers, Donna	\$15,108.48
Delaney, Geri	\$25,708.33	Quintero, Robert	\$34,579.16
Domonoske, Tamara	\$3,510.00	Quintus, John	\$1,500.00
Heinemann, Daryl	\$1,500.00	Roenfanz, Louanna	\$4,100.29
Horrigan, John A	\$1,500.00	Schmit, Joe	\$1,750.00
Leckband, Christy	\$3,139.02	Taylor, Else	\$28,668.16
Morrow, Justin	\$2,262.27	Thackery, Michael	\$1,500.00
		Total Gross Wages for 2022	\$199,866.37

Resolution 23-01 – Designating a Depository and Newspaper for 2023

Resolution 23-01 was introduced by Horrigan, approval of A RESOLUTION DESIGNATING FARMERS STATE BANK AS A DEPOSITORY AND CLEAR LAKE MIRROR REPORTER AS THE NEWSPAPER FOR CALENDAR YEAR 2023 FOR THE CITY OF VENTURA, IOWA, and seconded by Thackery. The Mayor Pro Tem put the question upon the motion and the following Council Members voted as follows:

Ayes Horrigan, Thackery, Heinemann, Peterson, Quintus
Nays None

Whereupon the Mayor Pro Tem declared Resolution 23-01 duly adopted.

Item # 6 – Public Works Report Public Works Director Bill Bredlow reported on the following items:

- a. Large item pickup was scheduled for April 22, 2023.
- b. 2022 DNR Sanitary Survey report. Bredlow reported that in December 2022, a sanitary survey was conducted by the DNR on the public water supply for the City of Ventura. There were no significant deficiencies reported. Minor deficiencies included capping of the secondary well that is not being used, measuring and recording water used when the emergency connection is used, and design bulk water loading stations to prevent contamination of water. Requirements included developing a written nitrite sampling plan. All the items will be remedied when the new facility is operative.

Item # 7 – Old Business

Powers gave an update on the Public Works Maintenance job opening. Applications are being received. Deadline for application submittal is January 13, 2023.

Item # 8 - New Business none

Item # 9 – Public Forum none

Item # 10 – Adjournment

Motion by Thackery and seconded by Horrigan to adjourn the meeting at 8:10 p.m. Passed unanimously.

John Quintus, Mayor Pro Tem

Donna Powers, City Clerk/Administrator