

**MINUTES OF REGULAR COUNCIL MEETING
VENTURA, IOWA**

Item # 1 – Call Meeting to order/roll call

A regular meeting of the City Council of Ventura, Iowa was held on January 23, 2023. The meeting was called to order at 7:00 p.m. by Mayor Schmit. The meeting was held at Ventura City Hall, with the following Council Members present: John Quintus, Daryl Heinemann, John Horrigan and Brad Peterson. Also present were: City Administrator/Clerk Donna Powers, Public Works Director Bill Bredlow, City Attorney Michael Moeller and Chief Pete Roth with the Clear Lake Police Department. Absent: Council Member Mike Thackery.

Item # 2 - Consent Agenda

Motion by Peterson/Heinemann to approve the consent agenda for January 23, 2023. Passed unanimously.

- a. Agenda January 23, 2023
- b. Regular Minutes January 9, 2023
- c. Claims Register January 23, 2023
- d. Treasurer’s Report for December
- e. Lone Oak Liquor License transfer

589e	INTERNAL REVENUE SERVICE	17-Jan-23	\$1,189.19	941 TAXES PR#2.0 JAN18 2023
29798	BREDLOW, WILLIAM D	18-Jan-23	\$1,691.63	PAYROLL
29799	POWERS, DONNA, M	18-Jan-23	\$1,635.31	PAYROLL
29800	ABSOLUTE WASTE REMOVAL	23-Jan-23	\$6,000.00	SANITATION/RECYCLING
29801	ALLIANT ENERGY-IP&L	23-Jan-23	\$5,571.24	UTILITIES
29802	ARNOLD MOTOR SUPPLY	23-Jan-23	\$167.98	PW - TRUCK/TRACTOR MTNC
29803	BMC AGGREGATES L.C.	23-Jan-23	\$514.58	CONCRETE SAND
29804	CL AREA CHMBR OF COMM	23-Jan-23	\$125.00	CHAMBER BOARD MEALS
29805	CL SANITARY DISTRICT	23-Jan-23	\$375.00	SUMP PUMP INSPECTIONS 2022 (15)
29806	FEDEX	23-Jan-23	\$79.78	WT SMPL SHIPPING
29807	HANCOCK COUNTY COOP	23-Jan-23	\$229.79	FUEL
29808	HAWKINS	23-Jan-23	\$10.00	WT - CHEMICALS
29809	HYGIENIC LABORATORY	23-Jan-23	\$13.50	LAB FEES
29810	IAWEA	23-Jan-23	\$140.00	2023 TRAINING 3/8-3/9/23 BREDLOW
29811	IOWA DEPT. OF TRANS	23-Jan-23	\$656.25	PW - ROAD SALT
29812	LARSEN PLUMBING & HTG, INC	23-Jan-23	\$7,026.10	FD - NEW TRUCK FILL LINES
29813	MENARDS	23-Jan-23	\$584.83	LB - SHELVING
29814	MID-AMER PUBLISHING CORP	23-Jan-23	\$176.70	PUBLICATION JOB OPENING
29815	MIDWEST BREATHING AIR	23-Jan-23	\$750.59	ANNUAL AIR COMPRESSOR TEST
29816	NELSON SEPTIC SVCS LLC	23-Jan-23	\$135.00	WEST LAKE PARK RESTRM 12/2022
29817	POSTMASTER	23-Jan-23	\$1,064.00	POSTAGE WT BILLING
29818	QUILL CORPORATION	23-Jan-23	\$101.10	OFFICE SUPPLIES
29819	TRUCK CENTER COMPANIES	23-Jan-23	\$1,374.76	PW - TRUCK BATTERY SHUT OFF
29820	ULINE	23-Jan-23	\$134.79	PW - SHOP SUPPLIES
29821	VERIZON WIRELESS	23-Jan-23	\$80.02	FD - TELECOMMUNICATIONS
29822	WILLIAM BREDLOW	23-Jan-23	\$20.00	REIMB IAWEA 2023 MBRSHP
			\$29,847.14	

December 2022 Revenue Totals by Fund		December 2022 Claim Totals by Fund	
General Fund	\$41,267.18	General Fund	\$47,121.22
Road Use Fund	\$8,336.66	Road Use Fund	\$4,729.76
Local Option Sales Tax	\$26,377.84	Local Option Sales Tax	\$0.00
Special Assessments	\$0.00	Special Assessments	\$0.00
Debt Service	\$5,794.24	Debt Service	\$300.00
Capital Project	\$223,404.66	Capital Project	\$8,575.24
Water Fund	\$15,209.98	Water Fund	\$10,515.51
Sewer Fund	\$5,638.09	Sewer Fund	\$2,588.35
Total	\$326,028.65	Total	\$73,830.08

Item # 3 - Police Report – Chief Pete Roth presented the police report. 44 calls for service from 1/9/2023 – 1/22/2023: Animal Other (1), Business Check (9), CL Medical Call (2), Community Policing (9), Fraud/Swindle (1), Motorist Assist (4), Parking Complaint (1), Radar (1), Reckless Driver (2), Suspicious Person (1), Theft from motor vehicle (1), Traffic Stop (10), Vehicle Unlock (1), Wanted Person Check (1).

Item # 4 – Library Update

Library Director Geri Delaney gave a year in review. Delaney presented the Library’s FY23/24 proposed budget. Delaney requested a 3.5% increase in City allocation from last year’s budgeted amount due to cost increases including books and shipping. Council agreed to an increase of 4% due to the increased salary expense.

Motion by Heinemann and seconded by Horrigan to approve increasing the City’s allocation to the library by 4% for a total FY23-24 amount of \$53,622. Passed unanimously.

Item # 5 – WTP Improvement Project

- a. **Project Update** Jason Petersburg of Veenstra & Kimm gave an update on the Water Treatment Plant project. He noted mechanical, electrical and chemical feed piping installers are moving forward. The well driller will be schedule to proceed.
- b. **Review and Approval of Pay Estimate No. 3 – The Joseph Company, Inc.** - Petersburg presented Pay Estimate No. 13 submitted by The Joseph Company, Inc. for an amount of \$52,026.75.

Motion by Quintus and seconded by Peterson to approve Pay Estimate No. 13 submitted by The Joseph Company, Inc. for an amount of \$52,026.75. Passed unanimously.

- c. **Trail Project Update** Petersburg informed Council the project is in the sovereign land permitting phase.

Item # 6 – FY 23-24 Max Levy Rate and set date for public hearing.

Powers reviewed the current and proposed levy rate with the Council. The current general levy rate is \$6.84537 generating \$430,000. A proposed increase, coupled with a valuation increase would set the Maximum Property Tax Levy Rate at \$6.83637 generating \$490,000.

Motion by Quintus and seconded by Peterson, to set the date for the Max Levy Public Hearing for February 13, 2023. Passed unanimously.

Item # 7 – Review FY 23-24 Budget Line Items

Council reviewed and discussed FY23-24 budget line items. No formal action was taken on this item.

Item # 8 – Public Works Report Bredlow updated the Council on the following items:

- a. All waste and recycling need to put out by 7:00 a.m. for pick up.
- b. Monitoring violation letter was sent to residents, posted on website and City Hall bulletin board regarding the water testing schedule.
- c. Cerro Gordo County Veterans Affairs donated three trees to Ventura. They will be planted the week of April 17th, 2023.
- d. Dump truck and mower have had repairs. Dump truck will need a new air compressor.

Item # 9 – Old Business none

Item # 10 – New Business – Powers noted the City’s financial advisor changed business entities. A formal request will be made to update this change keeping the same financial advisor with the new business.

Applications for the public works maintenance job opening have been reviewed by the hiring committee. Interviews will begin this week.

Item # 11 - Public Forum none

Item # 12 – Adjournment

Motion by Horrigan and seconded by Peterson to adjourn the meeting at 9:00 p.m. Passed unanimously.

Joe Schmit, Mayor

Donna Powers, City Clerk/Administrator