

**MINUTES OF REGULAR COUNCIL MEETING
VENTURA, IOWA**

Item # 1 - Call Meeting to order/roll call

A regular meeting of the City Council of Ventura, Iowa was held on December 11, 2023. The meeting was called to order at 7:00 p.m. by Mayor Joe Schmit. The meeting was held at Ventura City Hall with the following Council Members present: John Quintus, Daryl Heinemann, Mike Thackery, Brad Peterson and John Horrigan via phone. Also present were: City Administrator/Clerk Donna Powers, Public Works Director Bill Bredlow, Lieutenant Heinz with the Clear Lake Police Department and City Attorney John Sorensen. Absent: none.

Item # 2 - Consent Agenda

Motion by Quintus/Peterson to approve the consent agenda for December 11, 2023. Passed unanimously.

- a. Agenda December 11, 2023
- b. Regular Minutes November 27, 2023
- c. Claims Register December 11, 2023
- d. Treasurer's Report – November 2023

664e	STATE OF IOWA	27-Nov-23	\$532.35	NOV 23 PR WITHHOLDING
665e	IPERS	27-Nov-23	\$3,928.74	NOV RETIREMENT 2023
666e	STATE OF IOWA	28-Nov-23	\$1,384.39	WET TAX END NOV 2023 WT BILLING
667e	INTERNAL REVENUE SERVICE	01-Dec-23	\$873.20	941 PR TAXES
668e	IOWA FINANCE AUTHORITY	01-Dec-23	\$13,423.68	D0614G GO LOAN INTEREST & SRVC
669e	IOWA FINANCE AUTHORITY	01-Dec-23	\$17,930.00	D0584R REV BOND INTEREST & SRVC
670e	INTERNAL REVENUE SERVICE	05-Dec-23	\$1,615.98	941 PR TAXES
671e	FARMERS STATE BANK	05-Dec-23	\$105.00	ACH PROCESSING FEES 10/2023-12/2023
30530	DELANEY, GERI	01-Dec-23	\$2,079.64	PAYROLL
30531	DOMONOSKE, TAMARA	01-Dec-23	\$473.78	PAYROLL
30532	LECKBAND, CHRISTY	01-Dec-23	\$336.76	PAYROLL
30533	MATHEW NOLAN CLARK	01-Dec-23	\$189.86	PAYROLL
30534	ROENFANZ, LOUANNA KAY	01-Dec-23	\$190.00	PAYROLL
30535	BREDLOW, WILLIAM D	06-Dec-23	\$1,714.79	PAYROLL
30536	POWERS, DONNA M	06-Dec-23	\$1,655.69	PAYROLL
30537	SHROPSHIRE, COUGAN	06-Dec-23	\$1,350.26	PAYROLL
30538	ABC LOCK INC	11-Dec-23	\$1,163.84	PW/WTP – LOCKS
30539	ABSOLUTE WASTE REMOVAL	11-Dec-23	\$7,774.14	SANITATION/RECYCLING
30540	BAKER & TAYLOR	11-Dec-23	\$33.85	BOOKS
30541	BROTHERS ACE HARDWARE	11-Dec-23	\$146.97	CC/LB - SNOW SHOVEL WTP - SUPPLIES
30542	CENTRAL IOWA DISTRIBUTING, INC	11-Dec-23	\$735.00	WTP - SUPPLIES/DISPENSERS
30543	CITY OF CLEAR LAKE	11-Dec-23	\$400.00	STREET SWEEPING
30544	CLEAN-VIEW WINDOW CLEANING	11-Dec-23	\$25.00	LB - WINDOW CLEANING
30545	CLTEL	11-Dec-23	\$84.98	CHLORINE ALARM TELE LINE
30546	COLUMN SOFTWARE PBC	11-Dec-23	\$117.38	LEGAL PUB- 11/27/23 MINUTES/CLAIMS
30547	DEMCO	11-Dec-23	\$208.61	LB - LIBRARY SUPPLIES
30548	HACH	11-Dec-23	\$579.94	WT - LAB EQUIP/CHEMICALS
30549	HACKS PEST CONTROL	11-Dec-23	\$35.00	WTP - PEST CONTROL
30550	HAWKINS	11-Dec-23	\$531.00	WTP - CHEMICALS CHLORINE FILL
30551	INGRAM LIBRARY SERVICES	11-Dec-23	\$577.28	BOOKS
30552	IOWA ONE CALL	11-Dec-23	\$16.20	WATER LOCATE NOTIFICATION
30553	LOVE OF QUILTING	11-Dec-23	\$29.95	LB - MAGAZINE RENEWAL 1 YR
30554	MONARCH MEADOW FARMS	11-Dec-23	\$147.00	CC - PLANTERS
30555	PRITCHARD AUTO COMPANY	11-Dec-23	\$598.55	FD - TRUCK 1370 SERVICE
30556	PUMPKIN PEOPLE & PRODUCE	11-Dec-23	\$14.09	BOOKS
30557	QUILL CORPORATION	11-Dec-23	\$203.35	CH&WTP- OFFICE SUPPLIES
30558	SANDRY FIRE SUPPLY LLC	11-Dec-23	\$1,399.20	FD - HOSES
30559	STELLAR TRUCK & TRAILER	11-Dec-23	\$118.38	PW - DUMPTRUCK REPAIR
30560	VENTURA LIBRARY	11-Dec-23	\$17.12	PETTY CASH FOR COMPUTER CABLE
30561	VTEL	11-Dec-23	\$2,358.54	TELECOMMUNICATIONS
30562	WILL PUEGGEL	11-Dec-23	\$92.74	WTR BILL - REFUND PMT AFTER FINAL
30563	ABC LOCK INC	11-Dec-23	\$125.00	CC- LOCK SERVICE
30564	BOLAND RECREATION, INC.	11-Dec-23	\$12,217.00	PLAYGROUND EQUIPMENT
30565	IOWA FIREFIGHTERS ASSN	11-Dec-23	\$357.00	FD - ANNUAL DUES - 21 MEMBERS
30566	MENARDS	11-Dec-23	\$1,619.37	WT - OPERATING SUPPLIES

30567 TQ TECHNOLOGIES 11-Dec-23 \$2,976.60 WTP&CH - COMPUTER &SETUP
 \$82,487.20

November 2023 Revenue Totals by Fund		November 2023 Claim Totals by Fund	
General Fund	\$36,962.71	General Fund	\$64,971.89
Road Use Fund	\$7,870.13	Road Use Fund	\$7,908.32
Local Option Sales Tax	\$15,226.20	Local Option Sales Tax	\$4,281.79
Special Assessments	\$1,629.00	Special Assessments	\$0.00
Debt Service	\$3,836.48	Debt Service	\$11,475.00
Capital Project	\$0.00	Capital Project	\$166,509.66
Water Fund	\$26,240.13	Water Fund	\$13,840.53
Sewer Fund	\$6,820.93	Sewer Fund	\$2,246.27
Total	\$98,585.58	Total	\$271,233.46

Item # 3 - Police Report - Lieutenant Heinz presented the police report. 26 calls for service from 11/27/2023 – 12/10/2023: Assist Other Agency (1), Business Check (5), CL Medical Call (2), Collision (1), Community Policing (2), Follow Up (2), Motorist Assist (1), Overtime parking complaint (1), Park or Event Check (1), Property Damage Collision (1), Radar (2), Reckless Driver Complaint (3), Test Call (1), Traffic Stop (3).

Lieutenant Heinz reported Ventura Fire Department will participate with Clear Lake Police Department’s Shop with a Cop on December 12th.

Item #4 – FY22/23 Audit Report - City Administrator Donna Powers presented the audit report prepared by Mike Birchem of Fort & Schlegel C.P.A., P.C. Items included individual fund analysis and findings related to financial statements and statutory reporting. No instances of noncompliance were noted. FY22/23 Audit Report prepared by Fort & Schlegel C.P.A., P.C. was approved as presented.

Item #5 - Jason Petersburg, Veenstra & Kimm, Inc.

- a. Water Treatment Plant update. Petersburg gave an update. He noted the well soft starters may need to be replaced in order to protect the well pump motors. Petersburg will provide a cost estimate.
- b. Bredlow and Petersburg discussed options to eradicate the old water plant building. Bredlow noted the building needs to be heated and monitored until it is demolished and well is capped. Petersburg will determine the cost and a timeline with options to present to Council.

Item #6 - Public Works Update Bredlow reported on the following:

- a. Tree trimming is ongoing.
- b. North Shore Dr. tree removal will be this winter. Bredlow is working with DNR.

Item #7 – Resolution 23-14 – RESOLUTION ADOPTING A FIVE POINT TWO PERCENT (5.2%) PAY INCREASE FOR CITY EMPLOYEES DONNA POWERS, WILLIAM BREDLOW, COUGAN SHROPSHIRE AND ELSE TAYLOR

Resolution 23-14 was introduced by Peterson, A RESOLUTION ADOPTING A FIVE POINT TWO PERCENT (5.2%) PAY INCREASE FOR CITY EMPLOYEES DONNA POWERS, WILLIAM BREDLOW, COUGAN SHROPSHIRE AND ELSE TAYLOR and seconded by Thackery. Mayor Schmit put the question upon the motion and the following Council Members voted as follows:

Ayes Peterson, Thackery, Heinemann, Quintus, Horrigan
 Nays None

Whereupon the Mayor declared Resolution 23-14 duly adopted.

Item #8 - Old Business

- a. WTP iPad/Service – Powers presented a quote from Verizon for an additional iPad and service to the existing account. Heinemann moved to approve the purchase. Thackery seconded. Motioned passed unanimously.
- b. Powers gave an update on the Cerro Gordo County Hazard Mitigation Plan. She noted the plan has passed the State review and was sent to FEMA for review. FEMA has 45 days to review and approve the plan.

Item #9 - New Business - December 26th Council meeting cancelled.

Item #10 - Public Forum none

Item #11 - Adjournment

Motion by Thackery and seconded by Horrigan to adjourn the meeting at 8:07 p.m. Passed unanimously.

Joe Schmit, Mayor
 Donna Powers, City Clerk/Administrator